



Mayor Michelle Wu

CITY OF BOSTON INSPECTIONAL SERVICES DEPARTMENT

OFF HOUR INSPECTION REQUEST

Date: ___ / ___ / ___

FEE: \$250.00

Customer's Name: _____

Address: _____

Reason for Request: _____

Office Use Only:

BLDG: _____

ELEC: _____

HEALTH: _____

MECH: _____

P&Z: _____

Other: _____

ISD Approval: (Reviewed By) _____

Date: ___ / ___ / ___ Start Time: _____ AM _____ PM Anticipated End Time: _____ AM _____ PM

LOCATION OF WORK SITE: _____

Contact Name: _____ (official who will be on site)

Phone: _____ Permit #: _____

Customer's/Contractor's Signature: _____

Please Note: To apply for an Off-Hour permit to work outside of the normal construction hours, please send the completed application via email to ISDOffHourInspection@boston.gov. Once received we will contact you regarding the next steps.

ON SITE CONFIRMATION OF WORK:

Inspection Date: ___ / ___ / ___

Start Time: _____ End Time: _____ Actual Hours Worked: _____

Customer Representative (print): _____ Signature: _____

Inspector Name (print): _____ Signature: _____

Inspector ID#: _____



Inspectional Services Department

Off Hours Permit

This permit is required for work beyond normal construction hours 7:00 AM–6:00 PM and all holidays. **Applications must be submitted no later than 12:00 PM Thursday.**

Ward _____ Address _____ Permit # _____ Date _____

Monday _____ Tuesday _____ Wednesday _____

Thursday _____ Friday _____ Saturday _____ Sunday _____

Reason for request _____

16-26.4 Regulation of Construction Hours.

No erection, demolition, alteration, or repair of any building and excavation in regard thereto, except between the hours of 7:00 a.m. and 6:00 p.m., on weekdays or except in the interest of public safety or welfare, upon the issuance of and pursuant to an Off Hours Permit from the Commissioner, Inspectional Services Department, which may be renewed for one or more periods of not exceeding one week each. Any person violating this section hereof shall be punished by a fine of Three Hundred Dollars (\$300.00) for each offense. All fines issued under this section may be recovered by the noncriminal disposition procedures promulgated in G.L. c. 40, s. 21D. Each day shall constitute a new offense. (Ord. 1984 c.10 § 1 [354c]; Ord. 1991 c. 5 § 38; Ord. 2016 c. 8 §§ 1-4)

Print Name: _____ Telephone No. _____

Permission must be granted for each event, with a fee of \$100.00 per event.